

# Training / Seminar Approval Form

Department Name: S.T.O.P. Special Crimes Unit

Seminar Name: Technical Installations in a High Voltage Environment 40 hr. Course

Purpose: Certification / Training

Place: Commerce, CA

Date: ~~March 7-11, 2016~~ 3/7-10/16

Who Will Be Attending:  
Andrew Riggs

**This Training/ Seminar is necessary for the following reasons:**

- |                               |  |
|-------------------------------|--|
| Required continuing education | <input checked="" type="checkbox"/> Job training           |
| Improve work performance      | <input checked="" type="checkbox"/> Required certification |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 1,850.00                      Date registration is due 02/08/16

**PAID VIA PURCHASE ORDER #16-0894**

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: *Adam King*

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE                      DATE: \_\_\_\_\_

**Commissioners Court**

APPROVED BY COMMISSIONER'S COURT: DEC 14 2015                      DATE: \_\_\_\_\_